



Queensland
COUNTRY
CREDIT UNION



Application Guidelines

2019 Queensland Country Good for Good Community Grants

The Queensland Country Good for Good Community Grants is our way of providing a helping hand to community groups across Queensland, while they pay forward the goodwill through raising funds for charity. In other words, 'Good for Good'.

Eligible not-for-profit organisations are invited to apply for funding of between \$5,000 and \$30,000 to deliver projects that make a practical difference to the lives of people in Queensland communities - projects that help Queenslanders 'live better'.

People are the lifeblood of Queensland communities. The Good for Good Community Grants are about projects that make a practical difference to the lives of people within communities. We're looking to support projects that enable people to participate, experience, grow, learn, reach out, connect, make a difference and be safe. In other words, projects that facilitate inspirational stories in the everyday lives of people.

The 2019 Good for Good Community Grants has a total funding pool of \$100,000, with between four and 15 community grants awarded to eligible not-for-profit organisations. Successful organisations have eight months to spend the funding and complete the project.

As part of the funding agreement successful applicants commit to raising 10% of their funding amount to support the valuable work of Ronald McDonald House Charities.



**Queensland
COUNTRY
CREDIT UNION**



Our Charity Partner – Ronald McDonald House Charities

Ronald McDonald House Charities (RMHC) is the charity partner of the Good for Good Community Grants. As part of receiving grant funding, each recipient commits to fundraise 10% of the grant amount to support their choice of Ronald McDonald House in either North Australia (Townsville) or South East Queensland (Brisbane).

RMHC help families of seriously ill children by keeping families together and close to the care their child needs.

The cornerstone program of RMHC, the Ronald McDonald House, provides a 'home away from home' for families of seriously ill children being treated at nearby hospitals. In 1981 the first Australian Ronald McDonald House opened in Sydney's Camperdown. There are now 16 Ronald McDonald Houses in Australia and more than 360 houses worldwide

Eligibility

To be eligible to apply for a grant your organisation must:

- Be a current Member of Queensland Country Credit Union Limited
- Be A not-for-profit organisation with an ABN
- Be committed to fundraising 10% of the awarded grant amount for Ronald McDonald House Charities during the grant period
- Agree to provide permanent public recognition at the location of the project in the form of a sign or equivalent (the cost of the sign is to be included in the grant amount requested)
- Propose a project that falls into one of the following categories:
 - i) sport and recreation
 - ii) health
 - iii) education
 - iv) environment
 - v) arts, culture and heritage
- Request a funding amount of \$5,000 - \$30,000
- Be committed to fulfilling the grant terms and conditions



Queensland
COUNTRY
CREDIT UNION



2019 Key Dates

Applications open:	Friday 1 February 2019, 12am (AEST)
Applications close:	Friday 3 May 2019, 3pm (AEST)
Assessment:	May and June 2019
Due diligence and grant agreements:	June 2019
Projects commence:	From July 2019
Projects to conclude:	By 28 February 2020

Focus Areas

Queensland Country actively encourage grant applications for community projects that have a focus on the below areas.

Under-represented people groups within your community

Projects that provide resources, facilities, equipment, programs, support, events and opportunities for an under-represented people group within your community. Examples of people groups within your community may be mothers, fathers, children, retirees, Indigenous Australians, new Australians, youth, men or women.

Increasing participation

Projects that provide resources, facilities, equipment, programs, events and opportunities that enable more people in your community to participate, or participate for the first time. This could be participation in activities including, but not limited to, learning, volunteering, training, environmental work, social interaction, exercise, sport, health initiatives, arts or culture.

Safety and emergency response

Projects that keep members of your community safe, or provide the means for them to reach safety quickly and easily in time of emergency.



**Queensland
COUNTRY
CREDIT UNION**



Each Good for Good project application will be assessed based on how well it fulfils the following criteria:

- A clear project concept with concrete objectives
- Makes a measurable difference to people in the community
- Addresses an immediate need or opportunity in a practical, new and engaging way
- Facilitates inspirational stories in the everyday lives of people, that would not happen without Good for Good Community Grants
- The organisation has demonstrated the capacity and capability to manage the project

Funding Exclusions

The following activities and applicants are not eligible for funding:

- Individuals or students
- Medical or other research
- Fundraising campaigns
- Purchase of land or buildings
- Core operating costs, except where these are part of delivering a project
- Activities that collect funds for redistribution
- Overseas appeals
- Expeditions or overseas travel
- Endowments, memorials or named academic chairs
- Activities or project work that has already taken place



Queensland
COUNTRY
CREDIT UNION



Application Process

The Queensland Country Good for Good Community Grants application process consists of the following:

1. Ensure your organisation meets the Good for Good Community Grants eligibility criteria
2. Develop and refine the scope of your project using the application guidelines
3. Contact your closest Queensland Country Credit Union Branch Manager to introduce your organisation and talk with them about your project
4. Complete the online grant application form at **www.goodforgood.com.au**. The application can be partially completed, saved and edited until you are ready to submit. You may also submit supporting materials, such as promotional images and/or a short video
5. Submit your online application between 12am (AEST) Friday 1 February 2019 and 3pm (AEST) Friday 3 May 2019



**Queensland
COUNTRY
CREDIT UNION**



Frequently Asked Questions

Can my organisation apply for more than one grant?

We ask that you only submit one application per organisation. If you require assistance in determining which of your projects best meets our criteria, we invite you to contact us.

Can I apply again if I have received a grant in the past?

Yes, as long as the previous project is finished and you have acquitted past grants you may apply again.

Do we need co-funding for our project?

No, Queensland Country is willing to contribute 100% of the cost of a project. We are also happy to jointly fund a project with other donors, however we prefer not to make a small contribution as part of a very big project.

Contact Us

Online application system questions, issues and assistance:

Smartygrants

03 9320 6888 or service@smartygrants.com.au

Project related questions:

Contact your [closest Queensland Country Credit Union](#) Branch Manager

Queensland Country Credit Union general enquiries

1800 075 078 or info@qccu.com.au



Queensland
COUNTRY
CREDIT UNION



Terms and Conditions – Good for Good Community Grants

The following terms and conditions apply to Queensland Country Credit Union Limited's Good for Good Community Grants Program ('the Program') to ensure fairness and equity amongst all applicants and grant recipients.

1. Grant Provider: Queensland Country Credit Union Limited (ABN 77 087 651 027 AFSL/Australian Credit Licence 244 533) 333 Ross River Road, Aitkenvale QLD 4814. The Promoter can be contacted on 1800 075 078.

2. Applicant: The Applicant is defined as the not-for-profit organisation that is applying for the Good for Good Community Grant.

3. Application Period: Good for Good Community Grant applications will commence at 12am on Friday 1 February 2019 and will close at 3pm on Friday 3 May 2019.

4. Eligibility: The Good for Good Community Grants Program is subject to the following eligibility criteria:

(a) Applicant organisations must be current Members of the Grant Provider (Queensland Country Credit Union Limited);

(b) Applicants must be a not-for-profit organisation, defined as an organisation which is not for the profit or gain of its individual members – which includes direct or indirect gains – both while the organisation is being carried on and on its winding up;

(c) The total amount to be funded by way of a grant must be between \$5,000 and \$30,000;

(d) Grant projects must fall into one of the following categories:

- i) sport and recreation
- ii) health
- iii) education
- iv) environment
- v) arts, culture and heritage;

(e) Successful applicants must agree to commit to fundraising 10% of the awarded grant amount to be provided to the Ronald McDonald House North Queensland or Ronald McDonald House South East Queensland Chapter and;



**Queensland
COUNTRY
CREDIT UNION**



(f) Successful applicants must agree to provide permanent public logo recognition of the grant provider, at the location of the project in the form of a sign, or equivalent depending on the nature of the project. All costs associated with this logo recognition are to be included in the requested grant amount at the time of application as an itemised cost in the budget.

(g) Applicants must agree to these terms and conditions.

5. Ineligible applicants: An application will only be accepted from a former grant recipient in circumstances where the applicant has satisfied the acquittal requirements in respect to the past grant.

6. Approval details: The grant recipients will be determined by panel review. The panel review will take place prior to 5pm on Friday 31 May 2019, at the Grant Provider's Head Office at the address provided in clause 1. The Grant Provider may request other supporting documentation additional to that requested in the application and is not required to provide reasons for its refusal to make a grant or the quantum of the grant awarded to the recipient.

7. Notice to Applicants: The Grant Provider will notify all applicants in writing of the outcome of their application. Successful applicants will be contacted by phone or email by 5pm on Friday 21 June 2019.

8. Acceptance: Successful applicants are required to notify the Grant Provider of their acceptance of the grant through returning the provided grant acceptance form before 4pm on Friday 28 June 2019. The acceptance form details the obligations involved with accepting the grant funding and the requirements that must be fulfilled in order to obtain the grant.

9. The Grant Provider will produce an invoice on behalf of successful grant applicants utilising the details provided in the grant application. Following the return of the grant acceptance form, grant funds will be deposited into the nominated account of the successful grant applicant.

10. Expenditure: Expenditure of the grant funding must be completed by 28 February 2020.

The grant monies paid to recipients must be applied for the purposes of completing the grant recipient's project as detailed in the approved application.

The Grant Provider may recover any grant monies paid to grant recipients where such monies were expended on a purpose or project different to that represented in the application and for which the grant was provided.

In the event a grant recipient is no longer able to complete the project for which the grant



Queensland
COUNTRY
CREDIT UNION



funding has been provided, the grant recipient must advise the Grant Provider within two weeks of becoming aware of their inability to complete the project. The Grant Provider may agree to continue to a variation in the purpose and scope of the project provided the variation still satisfies the eligibility criteria and expenditure of the grant money is completed by the date provided in this clause of these terms and conditions.

All grant monies are inclusive of any GST payable by the grant recipient.

Should the actual cost of completing the project exceed the estimated cost, as provided in the grant recipient's application, the Grant Provider will not be responsible for, or obliged to pay, monies additional to the amount of the grant.

Should the actual cost of completing the project be less than the estimated cost, the grant amount funded by the Grant Provider is limited to the lesser amount and, if applicable, any excess funds are required to be repaid to the Grant Provider upon request.

In the event an applicant obtains funding from another party for the full cost of completing the project detailed in their application with the Grant Provider they agree to immediately withdraw their application by written notice to the Grant Provider.

11. Final Accountability Statement: The grant recipient will provide to the Grant Provider a final accountability statement. The statement must be provided to the Grant Provider within eight (8) weeks of the completion of the project and no later than 28 February 2020.

If the grant recipient fails to acquit the grant within this timeframe, the grant recipient will be ineligible to apply for further grant funding offered by the Grant Provider until such time as they lodge a final accountability statement and complete the acquittal process.

12. Intellectual Property: By accepting a Good for Good Community Grant, each Grant Recipient is authorising the following:

(a) The Grant Provider has permission to use the Grant Recipient's name for any promotional activities following the application.

(b) The Grant Recipient agrees that all photographs or videos submitted to the Grant Provider or taken by the Grant Provider at promotional photo shoots are on a non-confidential basis and may be edited and displayed in the following locations or publications without any fee or other form of compensation:

i) the Grant Provider's website



**Queensland
COUNTRY
CREDIT UNION**



ii) the Grant Provider's Facebook page

iii) the Grant Provider's publications

iv) other documents produced by the Grant Provider and at the Grant Provider's discretion

v) promoting or reflecting on this program, including on the Grant Provider's website

(c) The Grant Recipient warrants that they are the original creator of the photograph and/ or video and the Grant Provider will not infringe or violate any third party's intellectual property, privacy or other rights when the Grant Provider copies, displays, edits, modifies, transmits or otherwise uses that photograph and/or video in connection with the Program or any advertising;

(d) Permission for the use of any photographs and video containing people as subjects by each person who is visible and recognisable in the photograph has been obtained prior to their image being provided to the Grant Provider;

(e) The Grant Recipient guarantees that people they nominate to be present at promotional photo shoots arranged by the Grant Provider have provided permission for the use of their photograph and video image for promotional purposes.

(f) Each Applicant provides the Grant Provider with an irrevocable, perpetual, non-exclusive licence to use, edit, reproduce and distribute photographs and video submitted by the Grant Recipient or taken at promotional photo shoots involving the Grant Recipient.

13. Reputation: The Grant Applicant shall not do or say anything, or cause anyone else to do or say anything, that may prejudice or cause damage to the name and reputation of the Grant Provider.

All advertising, signage, media releases and other promotional material that contains the Grant Provider's logos must be submitted to and approved by the Grant Provider prior to production and release.

14. Release: To the extent permissible by law, you release the Grant Provider, the Grant Provider's related entities, its respective directors, officers, employees and agents from any causes of action, loss, liability, damage, personal injury, expense (including any claim for legal expenses), cost or charge sustained or in any way incurred by you (including any indirect or consequential loss) in connection with your participation in the Program.

15. Force Majeure: The Grant Provider will not be responsible or liable for any loss, cost or damage arising out of any act, omission, failure or delay by the Grant Provider, which is due to an act of



Queensland
COUNTRY
CREDIT UNION



god, riots, acts of terrorism, storms, fire, any labour or industrial dispute, any strike, and other acts which are not reasonably within the control of the Grant Provider.

16. Lost or Delayed Communications: The Grant Provider will not be responsible for any delayed, lost or misdirected mail or any other communication.

17. Privacy Notice: In participating in the Program entrants agree to the lawful collection, use and disclosure of their personal information as authorised under the Privacy Act 1988 and in accordance with the Grant Provider's privacy policy. During the course of the Program, personal information will be collected by the Grant Provider in order to determine an entrant's eligibility to apply for and be awarded a Good for Good Community Grant. As part of this process personal information will be provided to third parties. All information will be treated in accordance with the Grant Provider's privacy policy, a copy of which can be obtained from www.qccu.com.au or any branch of the promoter.

The Grant Provider may contact the applicant to invite them to enter other promotions conducted by the Promoter. The Grant Provider will not disclose entrants' personal information to third parties without their permission.

Applicants are able to request access to their personal information collected by the Promoter during the Promotion by contacting the Grant Provider:

(a) In person at any branch of the Promoter

(b) By phone call to 1800 075 078

(c) By fax to 07 4412 3895

(d) By email to info@qccu.com.au

(e) In writing to: Privacy Officer, Queensland Country Credit Union Limited, PO Box 679, Aitkenvale QLD 4814.

18. Program Interruption: The Grant Provider, in its sole discretion, reserves the right to cancel, suspend, terminate or modify the Program if fraud, technical failures or any other factor beyond the Grant Provider's reasonable control adversely affect the Grant Provider's ability to conduct the Program as described in these terms and conditions.